

Committee Meeting Minutes

Troop 121

November 14, 2011

7:20pm FUMC Choir Room

Attendees

Tim Shea (Committee Chair Elect)
Karen Shea (Committee Chair Elect)
Bunny Hall (Treasurer)
Menica (Treasurer Elect)
Sheryl Rardin (Advancement Chair)
Barb Kolle (Advancement)
Lisa Baker (Advancement)
Sharon Hoyt (Camping)
Richard's Dad (Camping)
Kearstin Brewer (Communications Chair)

Not Present

Tracy Hahn (Advancement)
Wray Jean Chavez (Activities)
Belinda Coleman (Activities)

Quorum present? Yes

Proceedings:

- Robert Bell expressed appreciation for all of the volunteers stepping up for leadership positions at the parent meeting last month
- Most recent campout at Sycamore Bend Park worked out well – did not get the site we initially intended but wound up with a more protected site that was very comfortable.
- Tour permits – need list of adults with vehicles and information
 - Can send out form to each family to gather information
 - Need to ensure that when on campouts with multiple drivers we have everyone's name and cell number
 - Existing information can be printed from TroopMaster as a form – Kearstin Brewer to do
 - Sharon was not sure if she was in charge of getting reservations made for campouts – this most recent one came together at the last minute, so she will be in charge of future ones.
- Future campouts
 - Winter camp – Jason has previously done it, so we'll need someone else to step up and organize it and commit to go.
 - Need to have 2 leaders onsite for the Troop to attend
 - If troop does not organize, boys can sign up with other troops
 - January

- We need to have a Troop meeting at the beginning of January (otherwise it will be kind of tight to get the campout organized) for the MLK holiday weekend.
 - January campout will be a regular campout, the fee will be \$25 per boy. May be 2 nights or 3 nights, has not been completed.
 - Need to determine who will be leadership on that campout. Will get a name of who will be helping out with it. Still need to determine what weekend campout will be on, cost for meals might be higher.
 - Tim will talk with Rob M. about the activities (additional hiking loop for HA/older scouts).
 - Last year was only 3 day/2 night campout.
 - February
 - Campout will be Watt's land
 - Scott has the contact information as well as Tim
 - Would be good to see if we can find a Webelos den to come on the treehouse campout.
 - March
 - Spring break
 - Had discussed doing an event over the weekend between everyone else's spring break and CCA's.
 - Climbing event – intended to be booked at Sid Richardson.
 - A lot of the council camps are sometimes closed during odd times, so this may be a scheduling issue.
 - In general estimate 3 adults, 15 boys for any campout
 - May have boys from another troop join us as well
 - Would be good to see if we can find a Webelos den to come on the climbing campout.
 - Additional campouts can be discussed at the next committee meeting
- Leadership Changes
 - Will be having some leadership changes. Rob is not sure if Scott will be attending future campouts, Mike Hahn will be taking over as scoutmaster in January 1.
 - Steve Roop will continue to be ASM
 - Brian Coleman will be stepping up to help coordinate campouts
 - Tim and Karen will be taking over the committee chair position
 - Bunny is looking to transition leadership for Troop Treasurer by the last meeting in December.
- Troop committee meetings
 - Will have a meeting on 12/12/11
- Future events
 - December COH
 - PLC – seems to be going OK, no one from committee has been attending. May be changing the time/date of the meeting to make it more convenient. Considering times

immediately prior to troop meetings. Kearstin Brewer suggested if the time was better she could come and take notes on the meeting and mentor current scribe to handle the duties. Tim Shea will be looking into it.

- Jan 7 is street cleaning, Belinda Coleman was taking care of scheduling, not sure if she is transitioning that to Wray Jean, Barb Kolle will check with Belinda to confirm.
- Lisa Baker brought up that Jan 7 is also university of scouting from 9-3p. Recommended leaders attend. In general this is an opportunity where current leaders present classes on how to fulfill roles within troops and packs.
- Kearstin Brewer will pull a list of all current leaders and request that they send their current YPT information in.
 - Mr. Richards also asked about the sex offender database check. This is required for any district camping event.
 - Links to YPT and SOD are available on the website – can send a link to troop when requesting updated records.
- Recharter – Costs from district have not changed
 - Our recharter is due in February
 - Robert will try to get the form out earlier for it this year.
 - \$40 for scouts with boys life, \$28 for adults and boys without boys life
 - \$13 of that is equipment fee
- Popcorn is currently going on
 - Brian Coleman is handling distribution, should get him a khaki T-Shirt with buttons and patches. ;)
 - Popcorn \$13600 popcorn sold \$7800 was one boy \$1300 was another. Troop will get \$3800 from the proceeds.
- Rob called on Lisa Baker to discuss advancement transition progress.
 - Still needs to get her own system in place, works better with physical
 - Discussed online TroopMaster option \$89
 - Concern about ability to set specific views
 - Kearstin Brewer requested to reserve 10-15 minutes of next committee meeting to discuss additional features of the online TroopMaster database. Purchase was previously approved by committee but has not been set up.
- Advancement Role update
 - Lisa Baker will be handling First to Life
 - Sheryl will be handling Life to Eagle
 - Tracy Hahn’s role is to set up BOR going forward.
 - Scouts need to contact her with reasonable notice.
 - No BOR will be conducted the week before a COH.
- Monday before the campout, medical records must be given to the ASM attending the campout
 - During this past campout book was not available because the scouts whose parents had the book did not attend campout
 - Carla had been pulling only attendees for each campout to provide.

- Bunny suggested that the troop maintain 2 copies of the book so that boys who are not anticipated as attending will still have medical forms, rather than pulling individual boys.
- Medical bag has been being kept in the shed, would like to move it to the cabinet. Karen Shea volunteered to assist Robert Bell on cleaning out the cabinet.
- Much of information to be cleaned out may be sensitive and need to be shredded, no one is sure how long we are required to keep records for scouts – need to check council retention policy.
- Official treasurer’s report will be covered in next Committee meeting.
- Kearstin Brewer will post meeting notes for the committee on website ASAP.

Meeting adjourned at 8:30pm

Action Items

- List of adults with vehicles and insurance information for use on tour permits – needs to include cell number for drivers. – Kearstin Brewer
- Look into the rescheduling of PLC meetings to alternate time - Tim Shea
- Check to determine whether Belinda Coleman will be taking care of scheduling for the January 7th street cleaning – Barb Kollé
- Pull a list of all current Troop leaders and request that they send their current YPT information in. Run the SOD check on all current leaders. – Kearstin Brewer
- Prepare 10-15 minute presentation on the features of the online TroopMaster software for the December committee meeting. – Kearstin Brewer
- Need to check council retention policy for scout records so we can clean out the Troop cabinet. - TBD
- Clean out the Troop cabinet. - Robert Bell and Karen Shea
- Move medical bag from the shed to the cabinet for better climate control. - Robert Bell and Karen Shea